

# Residential Electric Vehicle Charging Station Rebate Application

*Charging  
Ahead*



[ladwp.com/ev](http://ladwp.com/ev)

Los Angeles Department of Water and Power

## **CHARGE UP LA! RESIDENTIAL ELECTRIC VEHICLE CHARGING STATION REBATE**

### **SAMPLE REQUIRED DOCUMENTATION**

Last Updated October 26, 2023

# Residential EV Charging Station Application Sample Page 1

## Residential Electric Vehicle Charging Station Rebate Application

App# (office use only)

### SECTION 1: LADWP ACCOUNT AND PROPERTY INFORMATION

Please make sure this section matches all LADWP account information shown on your residential LADWP electric bill. The charging station must be deployed at your residence. Your residence must have an active LADWP electric meter.

LADWP Account Holder Name (First, Last)		LADWP Account Number	
JOHN DOE		1234567890	
LADWP Service Address	City	State	ZIP Code
1234 MAIN ST	LOS ANGELES	CA	91111
Daytime Phone Number	Alternate Phone Number	Email Address	
213-333-3333		johndoe@email.com	
Mailing Address (if different from the LADWP service address)	City	State	ZIP Code
P.O. BOX 1111	LOS ANGELES	CA	92222

### SECTION 2: INSTALLATION CONTRACTOR DETAIL

This section must include the information for the electrician responsible for installing the charging station and the underlying electric infrastructure. Your electrician must be licensed for you to claim installation costs under the program.

Contractor Name (Business Name or First and Last Name)		State License #	
A CHARGING STATION INSTALLER		999999	
Mailing Address	City	State	ZIP Code
1234 ELECTRIC ST	LOS ANGELES	CA	91111
Primary Contact: Name (First, Last)	Title		
FRANK GUY	VP OF OPERATIONS		
Daytime Phone Number	Alternate Phone Number	Email Address	
818-222-2222	818-444-4444	frank.guy@charginginc.com	

### SECTION 3: PAYMENT

You have the option to assign the rebate payment to a single third party. If you assign the rebate, the third party will receive the rebate amount, but you, not the third party, will remain responsible for meeting all the program's requirements. Please note that we cannot accommodate payment assignment to multiple parties. You may also revoke the payment assignment at any time before LADWP processes the rebate payment by notifying LADWP by US mail at the following address:

**LADWP Residential EV Charging Station Program**  
P.O. Box 51111, Room 1019, Los Angeles, CA 90051-0100

Choose Option 1 or Option 2 below:

<input type="checkbox"/> <b>Option 1:</b> Send rebate payment to the LADWP account holder at the following address (check one):	<input type="checkbox"/> LADWP Service Address <input type="checkbox"/> Mailing Address identified in Section 1
<input checked="" type="checkbox"/> <b>Option 2:</b> I wish to assign the rebate to a third party. Please complete below:	
As the LADWP customer of record, I request to assign the right to receive payment for this rebate to the individual or entity identified in this section. I understand that I will not receive the rebate check from LADWP and that my release of this rebate payment does not exempt me from the rebate requirements outlined in this application.	<input checked="" type="checkbox"/> Assigned to contractor identified in Section 2 <input type="checkbox"/> Assigned to payee identified below
Payment assignment authorized by (print LADWP account holder's first and last name): JOHN DOE	Signature <i>John Doe</i>

If you select Option 2 and the payee is different from the contractor identified in Section 2, please complete the following:

Payee Name (First, Last) or Legal Entity	Phone Number	Email Address	
Mailing Address	City	State	ZIP Code

## Residential EV Charging Station Application Sample Page 1 Breakdown

**1**

### Section 1: LADWP Account and Property Information

- The name listed in Section 1 must be the **UWj Y** LADWP account holder.
- The name must **9L57H@M** match the name on the LADWP account. If your name does not match, you may make any name changes by calling the Customer Contact Center at 800-342-5397. Name corrections or married name changes do not incur service charges.
- A daytime contact phone number and valid email address allow us to update you on the status of your application or contact you to schedule an inspection.

**2**

### Rebate Check Mailing Information

- If the **@8K D'UWti bh\ c'XYf** is receiving the rebate and would like the rebate check mailed to an address **CH<9F** than the LADWP service address, please provide that address here.

**3**

### Section 2: Installation Contractor Detail

- This section must include the information for the electrician responsible for installing the charging station and the underlying electric infrastructure. Your electrician must be licensed for you to claim installation costs under the program.

**4**

### Section 3: Payment

- If the rebate should be paid to the LADWP account holder, please select Option 1 (Note: if the rebate should be mailed to an address other than the LADWP service address, the alternate mailing address should be filled out in Section 1 of the application).
- If the rebate should be paid to a party other than the LADWP Account Holder, please select Option 2 and have the LADWP account holder listed in Section 1 sign. If the payee is the contractor, simply check the first assignment box. If the payee is another party, check the second assignment checkbox and fill out the payee information.

# Residential EV Charging Station Application Sample Page 2

## Residential Electric Vehicle Charging Station Rebate Application

App# (office use only)

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### SECTION 4: BUSINESS TAX INFORMATION (complete this section if payee is a business)

If the recipient of the rebate is a business, please include the recipient's tax information (either the LADWP customer shown in Section 1 or the payee shown in Section 3 if you choose to assign the rebate payment).

**Business Tax Status** (check one):  Corporation  Exempt (non-profit)  
 Limited Liability Company/Limited Partnership  Individual/Sole Proprietor

**Business ID Information:** California Business Entity ID Number  
**C1234567**

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### SECTION 5: THIRD PARTY COMMUNICATION

In some cases, your contractors may need to communicate with us, but we need your authorization. If you assign the rebate payment to a third party, let us know if you authorize us to communicate with that party.

I hereby authorize LADWP to communicate directly with the following third parties about this application, rebate payment status, and the charging station and/or EV meter installation:  Contractor identified in Section 2  
 Payee identified in Section 3

7

### SECTION 6: MAXIMUM REBATE AMOUNT AND ACTUAL COSTS

You (or any member of your household residing permanently at the LADWP service address shown in Section 1 of this application) must own or lease a qualifying EV registered at this address to qualify for the rebate you are requesting. Customers participating in LADWP's Lifeline or EZ-SAVE Program are eligible for an additional \$500 rebate\*\* in addition to the rebate being applied for.

1. Review eligibility requirements for each rebate in the program's terms and conditions and FAQs
2. Check each rebate for which you are applying
3. Add up your rebate amounts in [A]
4. Include your actual cost for the charging station (equipment cost)
5. Include all eligible installation costs (for charging station and EV meter installation)
6. Add up your actual costs in [B]

	Max. Rebate Amount	Actual Costs
<input checked="" type="checkbox"/> <b>Rebate Option #1</b>		
Charging station purchase	\$1,000	\$ 400
Charging station installation*		\$ 600
<input checked="" type="checkbox"/> <b>Rebate Option #2</b>		
EV meter installation*	\$250	\$ 250
<b>Total</b>	<b>[A] \$ 1,250</b>	<b>[B] \$ 1,250</b>

\*The EV charging station must be hardwired to be considered eligible for any rebate. Additionally, charging station and/or EV Meter must be installed by a licensed electrician if you want to claim installation costs under the program. Applicants are also required to provide proof of permit(s) issued by Los Angeles Department of Building and Safety (LADBS) with a "Finalized" status (demonstrating that you passed inspection).

\*\*LADWP will verify applicant's eligibility at the time of application review and apply the additional rebate for qualifying applicants.

## Residential EV Charging Station Application Sample Page 2 Breakdown

- 5** Section 4: Business Tax Information
- If the applicant listed in Section 1 **OR** the Payee listed in Section 3 is a business, please provide the California Business Entity Number (the business must be operating in the state of California in order to receive payment). Also please submit a completed W-9 form.
- 6** Section 5: Third Party Communication
- This section specifies who will receive communications regarding this application. Only parties specified on the application will be authorized to receive information regarding the status of the application.
- 7** Section 6: Maximum Rebate Amount And Actual Costs
- Check the rebate(s) for which you are applying. The EV meter installation rebate requires the installation of a **gYdUfUhY'XYX]WUHyX'HCl 'a YHf'for your EV charging station ]b' UXX]Hcb'lc'nci f \ ci gY'YWf]Wa YHf.**
  - Add up your rebate amounts in [A] and your actual costs in [B].

# Residential EV Charging Station Application Sample Page 3

<b>Residential Electric Vehicle Charging Station Rebate Application</b>	App# (office use only)
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**8 SECTION 7: THIRD PARTY FINANCIAL INCENTIVES**

**IMPORTANT:** Failure to disclose all third-party financial incentives will result in forfeiting the rebate under the program. The applicant will have to repay LADWP any previously received rebate amounts.

Please indicate all third-party financial incentives received or anticipated to be received for the purchase and/or installation of the charging station for which you are requesting a rebate.

I hereby certify that (check one):

No third-party financial incentives have been received or are anticipated to be received in connection with the purchase and/or installation of the EV charging station identified in this application.

I have received or anticipate receiving financial incentives from third parties for purchase and/or installation of the EV charging station for which I am requesting a rebate:

Total Third-party Financial Incentives: [C] \$ 0

**9 SECTION 8: REBATE REQUEST**

1. Subtract the total third-party financial incentives [C] shown in Section 7 from your total actual costs [B] shown in Section 6; enter this amount in the first row [D] below.
2. Compare your Net Costs [D] to the total maximum rebate amount [A] shown in Section 6. Enter [A] or [D], whichever is less, as your Requested Rebate Amount

Net Costs [B] - [C] [D] \$ 1,250      Requested Rebate Amount (the lesser of [A] or [D]) \$ 1,250

**10 SECTION 9: EV CHARGING STATION, VEHICLE, AND METER INFORMATION**

Please fill out this section for the charging station and/or EV meter for which you are requesting a rebate. You (or any member of your household **residing permanently at the LADWP service address shown in Section 1** of this application) must own or lease a qualifying EV for the rebate you are requesting.

All applicants must provide the following information:

**EV Charging Station**

Purchase Date	Installation Date	Max. Charging Output (kW)
12/01/2021	12/15/2021	7.2kW
Make	Model	Serial Number
CHARGERCOMPANY	111-1111-111	111111111

**Vehicle**

Make	Model	Year
A CAR MAKE	A EV MODEL	2021

17-Character Vehicle Identification Number (VIN) as shown on your DMV registration

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Please provide the following information if applying for an EV meter rebate:

**EV Meter**

Installation Date by LADWP	Meter Number
12/20/2021	3AED00009-11111111

## Residential EV Charging Station Application Sample Page 3 Breakdown

- 8** Section 7: Third Party Financial Incentives
- Please indicate all third-party financial incentives received or anticipated to be received for the purchase and/or installation of the charging station for which you are requesting a rebate.
  - Alternatively, you must certify that no financial incentives were received or are anticipated to be received in connection with the purchase and/or installation of the charging station for which you are requesting a rebate.
  - **Note:** Failure to disclose all third-party financial incentives will result in forfeiting all rebates under the program. The applicant will be required to repay LADWP any previously received rebate amounts.
- 9** Section 8: Rebate Request
- Subtract the total third-party financial incentive in Section 7 from your total actual costs in Section 6.
  - Compare your net costs to the total maximum rebate amount shown in Section 6. Enter the lesser of the maximum rebate amount or your net costs, whichever is less, as your requested rebate amount.
- 10** Section 9: EV Charging Station, Vehicle, And Meter Information
- Please provide the EV charging station purchase date, installation date, maximum charging output in kW, make, model, and serial number.
  - The serial number (and usually the model number) can be found on the nameplate affixed to the charging station.
  - Please fill out all requested information about the electric vehicle for which the EV charging station was installed. Please provide the vehicle make, model, year, and VIN.
  - If you installed a separate dedicated EV meter for your charging station, please provide the date LADWP installed the meter and the EV meter number (located on the meter).

# Residential EV Charging Station Application Sample Page 4

## Residential Electric Vehicle Charging Station Rebate Application

App# (office use only)

### SECTION 10: DOCUMENT SUBMITTAL CHECKLIST

Please submit the following documentation with this completed application:

- Completed rebate application
  - Proof of purchase for the EV charging station: itemized PAID invoice that includes:
    - Purchase date
    - Retailer name, business address and phone number
    - EV charging station make and model number
    - Itemized costs
    - Payment method (must be paid in full - cash, check, credit card, etc.)

**Note:** The EV charging station must be hardwired to be considered eligible for any rebate. Charging station operation and maintenance costs (e.g., extended warranties, servicing contracts, EV charging network fees) are not covered by the rebate.
  - Itemized PAID invoice for the installation of the qualifying charging station and/or the EV meter, including:
    - Labor
    - Permit costs
    - Itemized materials and costs:
      - Site work (demolition, concrete, etc.)
      - Utility infrastructure
      - General electrical work (wire, conduit, etc.)
      - Panel upgrade or new panel
      - Charging station connection
    - Payment method (must be paid in full - cash, check, credit card, etc.)

**Note:** The EV charging station must be hardwired to be considered eligible for any rebate. Additionally, charging station and/or EV Meter must be installed by a licensed electrician if you want to claim installation costs under the program.
  - Proof of permit(s) issued by Los Angeles Department of Building and Safety (LADBS) with a "Finaled" status demonstrating that you passed inspection
  - Copy of current DMV registration from the California Department of Motor Vehicles (CA DMV), showing the vehicle registered as operational to the service address listed in Section 1 of this application (temporary registration is not accepted)
  - Completed and signed W-9 form (if payee is a business)
- Photos Required:** Clear pictures in color of each of the following:
- Completed charging station installation
  - Device nameplate for installed EV charging station, including serial number, model number, manufactured date **and** certification mark from a nationally recognized testing lab (NRTL), such as Underwriters Labs (UL) or Intertek/Electrical Testing Laboratories (ETL)
  - EV meter (if installed)

### SECTION 11: AUTHORIZED SIGNATORY - LADWP CUSTOMER

I understand and agree with the terms, conditions, and requirements of the LADWP Residential EV Charging Station Rebate Program. I certify that the information I have provided is true and correct and the EV charging station for which I am requesting a rebate Meets the requirements of this program. I also hereby certify that the LADWP service address listed on this application is the lessee or owner's permanent residence for the vehicle identified in this application. I am in compliance with all regulations pertaining to the installation of the EV charging station listed on this application and have obtained all final approvals/sign-offs required by federal, state, county and city governments, property owner (tenant participation) and any other persons or organizations.

**Customer Signature** (LADWP customer of record)

Name (First, Last) <b>JOHN DOE</b>	Signature <i>John Doe</i>	Date <b>07/20/2022</b>
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Please ensure that your application is completed, signed and dated and all required documents are included. Faxed, scanned or e-mailed applications will not be processed.



## Residential EV Charging Station Application Sample Page 4 Breakdown

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### Customer Signature

- LADWP must receive the application signed and dated by the active **LADWP account holder**. Faxed, scanned, or emailed applications will **NOT** be accepted.

## Residential EV Charging Station Paid Purchase Invoice Sample

**Final Details for Order #111-1111111-1111111**

Print this page for your records.

2
1

Order Placed: June 1, 2021 EVCharging.com  
 Order Total: \$547.22 111 EV CHARGING WAY COMMERCE, CA | 323.222.2222

<b>Shipped on June 5, 2021</b>		
<b>Items Ordered</b>		<b>Price</b>
CHARGER COMPANY Level 2 (240 Volt) Electric Vehicle Charger Model #111-11111-1111 <i>Condition: New</i>		\$500.00
<b>Shipping Address</b>	Item(s) Subtotal:	\$500.00
John Doe 1234 Main St Los Angeles CA 91111	Shipping & Handling:	\$0.00
	Total before Tax	\$500.00
	Sales Tax:	\$47.22
<b>Shipping Speed:</b> Standard Shipping	<b>Total for this Shipment</b>	<b>\$547.22</b>

<b>Payment Information</b>		
<b>Payment Method:</b> CREDIT CARD   Last Digits: 0000	Item(s) Subtotal:	\$500.00
	Shipping & Handling:	\$0.00
<b>Billing Address</b> John Doe 1234 Main St Los Angeles CA 91111	Total before tax:	\$500.00
<b>Credit Card Transactions</b>	Estimated tax to be collected:	\$47.22
	<b>Grand Total</b>	<b>\$547.22</b>
	CREDIT CARD ending in 0000	\$547.22

## Residential EV Charging Station Paid Purchase Invoice Sample Breakdown

- 1** Section 1: Company Information
  - The invoice should list the retailer name, address, and phone number.
- 2** Section 2: Purchase Date
  - The invoice must be dated.
- 3** Section 3: Purchased EV Charging Station Details
  - The invoice must provide the EV Charging Station Model number.
  - The cost of the charging station must be shown separately from any other items (e.g. additional charging station cables, EV accessories, etc.).
  - If the retailer is not the manufacturer of the EV Charging Station, the invoice must state that the charging station is "**new**".
- 4** Section 4: Proof of Payment
  - The invoice must reflect a **zero balance** or be marked "**paid**".
  - If your invoice does not show a zero balance or is not marked paid, you may submit a credit card or bank statement showing the corresponding charge paid to the retailer, **in addition to your invoice**.

## Residential EV Charging Station Paid Itemized Installation Invoice Sample

**A CHARGING STATION  
INSTALLER INC**

**INVOICE**

INVOICE #9985  
DATE: JUNE 1, 2021

1234 ACORN ST  
LOS ANGELES, CA 91234  
Phone (213) 111-2222 Fax (213) 222-3232  
License #123456

TO:

Site Address:

JANE DOE  
1234 MAIN ST  
LOS ANGELES CA 91111  
Phone (213) 222-2222

1234 Main ST  
Los Angeles CA 91111

COMMENTS OR SPECIAL INSTRUCTIONS:

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	CHARGER COMPANY Level 2 (240 Volt) Electric Vehicle Charger Model #: 111-11111-1111	\$500.00	\$500.00
	Electrical & Construction Labor		\$400.00
	Required Materials & Equipment		\$200.00
	<b>INSTALLATION DATE: May 27, 2021</b>		
	Minus LADWP Expected Rebate		-\$1,000.00
		SUBTOTAL	\$100.00
		SALES TAX	\$112.75
		PAYMENTS	VISA #2222 \$212.75
		TOTAL DUE	<b>PAID 0.00</b>

Make all checks payable to A CHARGING STATION INSTALLER INC  
If you have any questions concerning this invoice, contact JOHNNY AT (213) 111-2222

THANK YOU FOR YOUR BUSINESS!

## Residential EV Charging Station Paid Itemized Installation Invoice Sample Breakdown

- 1 Section 1: Installer Company Information
  - The invoice should list the installer company name, address, electrician license number, and phone number.
- 2 Section 2: Purchase Date
  - The invoice must be dated.
- 3 Section 3: Installation Address
  - Must show the LADWP Service address where the charging station is deployed.
- 4 Section 4: Installed EV Charging Station Details
  - The invoice must list the EV charging station make and model number that matches the device nameplate of the EV charging station you installed.
  - If the charging station was supplied by the installer, the cost must be itemized separately from other items (installation labor, materials such as conduits, wiring, permit, etc.).
  - If the charging station was supplied by the installer, the invoice must state that the charging station is "**new**".
  - Other ineligible installation costs such as charging station operation and maintenance costs (e.g. extended warranties, servicing contracts, EV charging network fees) must be itemized separately as they are not eligible installation costs.
- 5 Section 5: Proof of Payment
  - The invoice must reflect a **zero balance** or be marked "**paid**".
  - The invoice must list the payment method (must be paid in full - cash, check, credit card, etc).

# Residential EV Charging Station Permanent DMV Registration Sample

THIS VALIDATED REGISTRATION CARD OR A FACSIMILE COPY IS TO BE KEPT WITH THE VEHICLE FOR WHICH IT IS ISSUED. THIS REQUIREMENT DOES NOT APPLY WHEN THE VEHICLE IS LEFT UNATTENDED. IT NEED NOT BE DISPLAYED. PRESENT IT TO ANY PEACE OFFICER UPON DEMAND. IF YOU DO NOT RECEIVE A RENEWAL NOTICE, USE THIS FORM TO PAY YOUR RENEWAL FEES OR NOTIFY THE DEPARTMENT OF MOTOR VEHICLES OF THE PLANNED NON-OPERATIONAL STATUS (PNO) OF A STORED VEHICLE. RENEWAL FEES MUST BE PAID ON OR BEFORE THE REGISTRATION EXPIRATION DATE OR PENALTIES WILL BE DUE PURSUANT TO CALIFORNIA VEHICLE CODE SECTIONS 9552 - 9554.

EVIDENCE OF LIABILITY INSURANCE FROM YOUR INSURANCE COMPANY MUST BE PROVIDED TO THE DEPARTMENT WITH THE PAYMENT OF RENEWAL FEES. EVIDENCE OF LIABILITY INSURANCE IS NOT REQUIRED WITH REGISTRATION RENEWAL OF OFF-HIGHWAY VEHICLES, TRAILERS, VESSELS, OR IF YOU FILE A PNO ON THE VEHICLE.

WHEN WRITING TO DMV, ALWAYS GIVE YOUR FULL NAME, PRESENT ADDRESS, AND THE VEHICLE MAKE, LICENSE, AND IDENTIFICATION NUMBERS.

\*\*\*\*\* DO NOT DETACH - REGISTERED OWNER INFORMATION \*\*\*\*\*



REGISTRATION CARD VALID FROM: 05/22/2020 TO: 05/05/2021

MAKE	YR MODEL	YR 1ST SOLD	VEH CLASS	TYPE VEH	TYPE LIC	LICENSE NUMBER			
CAR	2020	2020	PQ	140	11	AAAA000			
BODY TYPE MODEL	MP	MO	VEHICLE USE	DATE ISSUED	CC/ALCO	DT FEE RECVD	PIC	VEHICLE ID NUMBER	STICKER ISSUED
SED	E	ZV	AUTOMOBILE	05/22/20	20	05/22/20	4	AAAAAAAAAAAAAAAAAAAA	A00000

REGISTERED OWNER

AMOUNT PAID  
\$ 603.00

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JANE DOR  
1234 MATN ST  
LOS ANGELES  
CA 91111

AMOUNT DUE  
\$ 603.00

AMOUNT RECVD  
CASH :  
CHCK : 603.00  
CRDT :

LIENHOLDER

A00 AAO AZ 0000000 0000 AA A00 00000 11 AAAA000 000



## Residential EV Charging Station Permanent DMV Registration Sample Breakdown

1

### Registered EV Owner and Address

- The vehicle must be **registered to the LADWP service address** shown in Section 1 of the application to qualify for a rebate.
- A current DMV registration is required. Change of address forms or temporary registrations will not be accepted.

# Residential EV Charging Station Permit Sample

Permit and Inspection Report Detail

<https://www.ladbsservices2.lacity.org/OnlineServices/PermitReport/Peis...>

## Los Angeles Department of Building and Safety

### 1 [ Certificate Information: 1234 MAIN ST 91111

Application / Permit 99999-99999-99999  
 Plan Check / Job No. --  
 Group Electrical  
 Type Electrical  
 Sub-Type **1 or 2 Family Dwelling**  
 Primary Use ( )

### 2 [ Work Description **Install electric circuit and EV charging station installation**

Permit Issued 6/30/2020  
 Issuing Office  
 Current Status Permit Finaled on 10/9/2020

### 3

#### Permit Application Status History

Issued	6/30/2020	INTERNET PERMIT
Permit Finaled	10/9/2020	JOSEPH EIKENBERRY

#### Permit Application Clearance Information

No Data Available.

#### Contact Information

Contractor	A CHARGING STATION INSTALLER INC LIC No.: 9999999	1234 ELECTRIC ST LOS ANGELES CA 90001
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#### Inspector Information

JOSEPH EIKENBERRY, (213) 482-7106	Office Hours: 7:00-8:00 AM MON-FRI
RYAN GEORGE, (213) 482-7106	Office Hours: 7:00-8:00 AM MON-FRI
PANHNHAPUN YOU, (213) 482-7106	Office Hours: 7:00-8:00 AM MON-FRI

#### Pending Inspections

No Data Available.

#### Inspection Request History

Final	10/9/2020	Permit Finaled	JOSEPH EIKENBERRY
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## Residential EV Charging Station Permit Sample Breakdown

- 1** Section 1: Permit Installation Address
  - The permit address must match the installation where the charging station is deployed.
- 2** Section 2: Work Description
  - The work description must specify the installation of the charging station.
  - Work description limited to the installation of circuits or panel are not acceptable.
- 3** Section 3: Status
  - The permit must be in "Finaled Status".

# Residential EV Charging Station W-9 Form Sample

**Form W-9**  
(Rev. October 2018)  
Department of the Treasury  
Internal Revenue Service

**Request for Taxpayer  
Identification Number and Certification**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give Form to the  
requester. Do not  
send to the IRS.**

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1

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**A CHARGING STATION INSTALLER INC**

**2** Business name/disregarded entity name, if different from above

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**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ \_\_\_\_\_

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

**5** Address (number, street, and apt. or suite no.) See instructions.

**6** City, state, and ZIP code

**7** List account number(s) here (optional)

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**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>									
<b>or</b>									
<b>Employer identification number</b>									
9	5	-	9	9	9	9	9	9	9

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**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

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**2**

**Sign Here**

Signature of U.S. person ▶ *JANEDOC*

Date ▶ 1/20/20

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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

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Cat. No. 10231X

Form **W-9** (Rev. 10-2018)

## Residential EV Charging Station W-9 Form Sample Breakdown

- 1** Section 1: Name or Doing Business As
  - If the payee listed in Section 3 of your application is a business, a W-9 Form is required.
  - The payee specified in Section 3 of your application must match the name listed on the W-9 form, as shown on state records at <https://bizfileonline.sos.ca.gov/search/business>
  
- 2** Section 2: Certification
  - The W-9 form must be signed and dated.

## Residential EV Charging Station Installation Photograph Sample



## **Residential EV Charging Station Installation Photograph Sample Breakdown**

- The charging station must be wall mounted, hardwired, and network capable (LAN/WLAN) in order to be eligible.
- The photograph of the EV charging station should be legible, unobscured, and in color.
- The photograph must show the entire EV charging station installation at the LADWP Service Address (should show the charging station mounted to the wall and show where the hardwired cable is leading to).

## Residential EV Charging Station Device Nameplate Photograph



## **Residential EV Charging Station Device Nameplate Photograph Breakdown**

- The photograph of the device nameplate should be legible, unobscured, and in color.
- The device nameplate should list the model number and device serial number.
- The device nameplate is affixed to the EV charging station. It is typically located on the side panel or behind the faceplate of the EV charging station.

## Dedicated TOU EV Meter Photograph Sample





## **Dedicated TOU EV Meter Photograph Sample Breakdown**

- The TOU EV meter is a separate dedicated meter installed solely for the EV charging station (not to be confused with whole house TOU meter).
- The photograph of the TOU EV meter should be legible, unobscured, and in color.
- The photograph must clearly show the meter number located on the face of the meter.