

TEMPLE STREET FACILITY

FILMING CONDITIONS & REQUIREMENTS

TEMPLE ST. PROPERTY

- 1.) Air conditioning shall not be turned off without prior authorization from District Superintendent or Facility Manager.
- 2.) No plaques, pictures, emblems, or any real property will be removed from the walls of the buildings (must have prior approval).
- 3.) No partitions will be removed or modified (must have building manager's approval).
- 4.) Filming permitted on weekends only unless approved by Superintendent or Facility Manager.

FILM PERMIT

- 1.) If your film shoot requires changes to an area within the facility, photos must be taken of the area to ensure that area is returned to its original state, Photos must be given to the DWP site coordinator (prior approval must be given).
- 2.) Record details for reassembly of specific equipment which may be moved or otherwise impacted by your filming process, i.e. moving refrigerator, coffee-maker, changing color of walls, moving furniture, etc.
- 3.) All proposed film locations must be on the permit, or filming will not be allowed.
- 4.) All walkways, doorways, and pathways will remain unobstructed at all times. If wiring is on the ground, pedestrian crossovers must be used.
- 5.) All hazardous material, such as paints, sprays; etc. will not be used inside the building.
- 6.) The production companies must not disconnect Department telephones, computers, copy machines, fax machines.
- 7.) The production companies must not move any paper work from desks (must have prior consent).

FILM PRODUCTION COMPANY

- 1.) All production companies shall wear proper I.D. at all times while on DWP property. A list of all crew personnel must be given to DWP site coordinator for the purpose of checking-in all movie crew personnel.
- 2.) Parking for all cast/crew vehicles will be determined during the tech scout.
- 3.) The production company trucks and equipment will be allowed to park only in the areas approved by the Superintendent or Facility Manager.
- 4.) The production companies are not allowed to start working until filming permit has been approved and received by facility supervision. All filming activities will start and end at the permit-stated time.
- 5.) The production companies are not permitted to use any Department equipment (fax mach., phones, computers, copy mach. brooms, mops, trashcans or bins). Companies should bring their own maintenance equipment, supplies and trash bags. Unless prior arrangements have been made for a custodial staff to be hired at filming company's expense.
- 6.) The production companies must clean all areas that they occupied.
- 7.) The production company will be responsible for the conduct of all cast and crewmembers. All cast and crewmembers will honor off limit areas.

DEPARTMENT WIDE POLICIES & PROCEDURES

A Primary Filming Monitor will be the person all film crews will communicate with, if you should need any provisions or have any questions during your filming project at the facility (Please do not disturb the Superintendent or other supervisors).

- There will be a DWP monitor(s) on duty at every film or photo shoot (number of monitors will be determined on the tech. scout).
- Security will remove any member of the cast or crew who becomes verbally or physically abusive.
- No alcoholic beverages allowed on DWP property (NO EXCEPTIONS).
- No smoking is permitted on DWP property (except designated areas).
- No weapons allowed on DWP property (guns, knives, etc.).

SPECIAL CONDITIONS FOR FILMING IN THE ARTS DISTRICT

The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit(s) will be issued for this area. The decision whether or not a particular permit(s) will be issued is vested in the discretion of the appropriate City or County department or their designees (including the FilmLA), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

- Affected residents/merchants/businesses must be notified at least two days in advance of the first day of filming or the first day of any substantial set preparation.
- Posting on more than one side of Traction Avenue, E. 2nd Street (except Alameda to Garey), E. 3rd Street (except Vignes to Santa Fe) and Vignes Street requires significant support from affected resident/businesses/merchants, and must be indicated on the permit. Posting on both sides of the above streets is allowed without signatures of Sundays.
- Posting for equipment and/or picture, other than the streets listed above, will be reviewed on a street by street basis and may not exceed 450 linear feet. Additional posting may be granted if there is significant support from affected resident/businesses/merchants, and indicated on the permit. After filming is completed, companies are requested, as a courtesy (only DOT is to touch the posting signs), to turn all "No Parking" signs around so that they face in the opposite direction.
- Companies must provide adequate detour and directional signage when street closures are in place, conforming as much as possible to current LADOT standards and practices. Detour routes must accommodate large, semi and tractor trailer trucks.

- The Arts District is home to many art gallery openings and live, local theater. When the following locations are directly impacted a Signature Survey, when required, must include a good faith effort to obtain signatures from the designated representatives of the Downtown Playhouse (929 E. 2nd Street 213-626-6906) and Art Share LA (801 E. 4th Place).
- A signature survey of the residential buildings will be required for exceptional filming activity after 12:00 am or before 6:00 am. Exceptional activity would normally include street closures, gunfire, explosions, helicopter activity.
- Crew must wear headsets when filming after 12:00 am and before 6:00 am.
- Changeable Message Signs (CMS) will be required on the day(s) of filming activity that requires a full closure on the 1st, 4th and 6th Street Bridges. CalTrans/DOT approved notification signs are sufficient and must be in place in advance of filming activity and must include the dates and times of closures.
- Cast/Crew are not permitted to park on area streets. Off street parking must be provided for personal vehicles.
- Generators are to be placed as far away from residential buildings as possible.
- Production companies are required to completely remove all trash, food, cardboard boxes, etc. from the general vicinity at the end of each filming day. Production companies will be held responsible for the actions of the catering companies they employ to provide food for the cast and crew.
- Food should not be given directly to the homeless persons in the area. Production companies wishing to help the homeless should do so through one of the missions in the downtown area.
- When filming in the Mateo/Palmetto area of the newly designated Arts District which are as follows:
 - Unless a signature survey is completed, the west side of Mateo St. between 4th Place and Palmetto St. must be kept clear of equipment, vehicles, condors and lights. This area, however, may be used for camera placement between the hours of 7:00 a.m. and 10:00 p.m. only.
 - When filming takes place after 10:00 p.m. or before 7:00 a.m., generators are to be placed as far as possible away from the residential buildings and lights are to be screened to avoid disturbing nearby residents.
 - The south side of Palmetto St. between Mateo St. and Santa Fe Ave. may not be posted nor used for parking of equipment.
 - This area is home to many art gallery openings and live, local theater performances. To help mitigate conflicts in the area, a Signature Survey, when required, must include a good faith effort to obtain signatures from the designated representatives of Dangerous Curve Gallery (500 Molino Street Loft 102, 213-617- 8483).